



CDEC

Continuing & Digital Education Centre

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR
CONTINUING AND DIGITAL EDUCATION CENTRE (CDEC)

मालवीय राष्ट्रीय प्रौद्योगिकी संस्थान जयपुर
सतत् एवं डिजिटल शिक्षा केन्द्र

[Name of the Program]

POST-PROGRAM SUMMARY REPORT

Name of the Event	:	_____				
Date of the Event	:	_____				
Venue of the Event	:	_____				
No. of Participants	:	<table border="0"> <tr> <td>Proposed</td> <td>Participated</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </table>	Proposed	Participated	_____	_____
Proposed	Participated					
_____	_____					
Sponsoring organizations(s), if any	:	_____				
Program Coordinators/ Co-coordinators (with contact details)	:	_____				

Program Summary

Present a chronological detail of each events/sessions held during the program including

- *Session title*
- *Session Presenter*
- *Session Summary*
- *Key takeaways*

Also attach any photographs taken during the respective sessions along with picture caption and short description in a line or two.

FINANCE SUMMARY

Finances received from sources

Participation fees and other charges (category-wise) : _____

Sponsoring agencies (agency-wise) : _____

Institute support : _____

Total funding generated for the program : _____

Expenditure Summary

Total Expenditure proposed : _____

Total Expenditure incurred : _____

Reasons for exceeding proposed expenditure (if any)

Net IRG from the program (if any) : _____

EXTERNAL LINKAGES DEVELOPED FROM THE PROGRAM

Include contact information for all presenters, sponsors and attendees that would be useful for the institute

OTHER ADDITIONAL DETAILS

The soft as well as hard copy of the detailed study material/proceedings of the program/a few photographs shall be furnished to the Institute Library

Signature of Program Coordinator(s)